

Client Process

**Step 1 QUESTIONNAIRE**

Tell me all you can about your company and your project.  
(Click on the button to fill out the form.)

Get a Quote

**Step 2 ESTIMATE**

After reviewing the questionnaire and discussing the first ideas during a brief meeting on site, by email or phone I will present to you an official quote and contract for the project.

**Step 3 DESIGN BEGINS**

Once the contract is signed/agreed, you'll receive the first invoice (50% of the total agreed amount). After payment I will start the project. As a designer I'll study your company, product or service. To accelerate the process, it is best to hand over all the project material to me at this moment (Logo, Texts, Photos, Sitemap, etc.). I will then present a professional and appropriate design for your project.

**Step 4 FINISH DESIGN & CONTENT**

After the first presentation of the design you can give feedback and share comments. The feedback round consists of a maximum of 5 rounds\*. This way we do not linger in an endless circle of minor changes. This prevents wasted time. And budget. After the last round of feedback, I will make the final changes and finish the design completely. In consultation with you the final content such as texts and photos is also processed.

**Step 5 FINISH PROJECT**

Depending on your project, the project will be finished in 2 to 8 weeks. After finishing the project you will receive the final invoice of the project (unless agreed differently). After payment you will get a copy of all the original files/project. After this stage minor changes and errors will be processed free of charge. Larger changes may result in additional costs\*.

\*Additional changes can be processed, but may result in additional charges. Hourly rate: \$95.